

Don't have a lot of time in your busy day to deal with payroll calculations, tax filings and deposits, and tracking your employees' hours worked? That's where we come in. Our firm goes beyond accounting to bring you reliable payroll and time tracking services. When you trust us to manage payroll and time and attendance for your business, you'll receive the following perks:

# **CALCULATIONS**

- Guaranteed accurate tax calculations
- Bonus, commission, and tip management
- Time-off accruals
- Multiple pay rates

#### INTEGRATIONS

- Accounting integration options
- Pay-as-you-go workers' comp integration

# **FUNCTIONALITY**

- Pay W-2 or 1099 contractors
- Multiple payment options (e.g., direct deposit or paper checks)
- Payroll reports

# **TAX FILING & REPORTING**

- Payroll tax filing and deposits
- Year-end tax filings
- Year-end 1099s and W-2s

# **TIME & ATTENDANCE**

- Give hourly or salary employees a way to record work and time-off hours
- Geotag locations on employee time punches
- Create custom overtime rules to stay compliant with state or company policies
- Assign Managers to approve time cards for direct reports
- Weekly, biweekly, semi-monthly or monthly time cards
- Seamlessly integrates with payroll

Hands-free payroll and time tracking from a team you can trust: The perfect solution for the busiest of business owners. Call or email us anytime you have questions, comments, or concerns.