

# ENJOYING HANDS-FREE PAYROLL? LET US HANDLE YOUR TIME TRACKING RESPONSIBILITIES, TOO

Manually entering employee hours into payroll is too cumbersome for a busy business owner. Let's fix that.

Employees log hours into their employee portal\*, and approved time cards are sent to payroll (yes, it's really as easy as that!).

Our time and attendance:

- ✓ Give hourly or salary employees a way to record work and time-off hours
- ✓ Geotag locations on employee time punches
- ✓ Assign Managers to approve time cards for direct reports
- ✓ Create custom overtime rules to stay compliant with state or company policies
- ✓ Weekly, biweekly, semi-monthly or monthly time cards
- ✓ Seamlessly integrates with payroll

...And more! Please feel free to reach out for more information. We look forward to simplifying your time tracking responsibilities!

*\*If your employees do not have employee portals set up, we'll send them instructions on how to create an account.*